



INVERNESS BACKCOUNTRY SNOWSPORTS CLUB

**Minutes of IBSC Committee meeting 11 December 2019
10 Southside Road, Inverness**

Attending

Al Todd
David Jones
David Finlay
Blair Duncan
Adam Archibald
Jan Sznajd
Duncan Brown
Xavier Wadbled

Apologies

Chris Holmes
Mike Cawthorne
Rose Norman

Many thanks to DB for hosting, for the appropriately slowly cooked Bolognese and for use of the exquisitely vintage bathroom

Website and IT

AT demonstrated various aspects of the website.

Ribbon at top of website needs to be specified **(ACTION AT in conjunction with committee, via email)**

We would like a search function **(ACTION AT/AB)**

We need a personal data statement and cookies notification **(ACTION AT/DF/AB)**

For next year, we should have new members see and agree to a statement regarding how their data will be used **(ACTION in due course AB/DF)**

Two levels of access proposed by AB: full access for President, Secretary, Treasurer and Membership Secretary; partial access for all other committee members. Partial access will include full access to trips/"Event List".

Mailchimp for contacting members: members can opt out of this. If they opt out, they will not be opted out of emails regarding trips they are subscribed to. Separate send-from address for important messages e.g. newsletters, AGM notifications. **(ACTION AB/AA)**

We would like it to be possible for people to sign up to a waiting list for trips **(ACTION AT/AB)**

Communication policy

- When and how do we contact people who are coming on a trip?
- How do we suggest further communication happens?
- When do we promote a trip if not enough people signed up?
- Importance of ensuring that if people want to come - even if late in the day - that we ask them to sign up for it on the website so that we are aware of numbers. **(ACTION AT to propose)**

Sticky post at top of FB page re arranging short-notice meets **(ACTION AA - done)**

Each trip organiser is responsible for keeping up-to-date the list of people coming on their trip so that members may see it **(ACTION all)**

Each trip organiser to check and update the description/timings/location/photo for their trip **(ACTION all)**

Can the trip organiser be emailed if a new person signs up to the trip? **(ACTION AT/AB)**

Auto-generated email that members receive when they book a trip will give the email address and phone number of the trip organiser asking that the member contact the organiser to inform them if they wish to cancel/have any questions **(ACTION AB)**

Trip organisers will be responsible for updating the description on the web page regarding late-in-the-day changes so that prospective attendees are kept informed **(ACTION all)**

Next-of-kin details will be accessible to all committee members/trip organisers: click on the person symbol beside the person's name within the trip event, then click on Contact (already actioned)

Changing the date/time of a trip results in an automatic email to signed-up trip attendees

If a trip attendee replies to an email from the trip organiser, the email will go to the trip organiser even though the event organiser's email address is hidden from the attendee (already actioned)

Login details to be sent to all committee members for partial access. This will be the same login and password for all, so the password must not be changed **(ACTION AT)**

Membership

97 paid-up members thus far 2019-20

Corrou

12 spaces reserved in the hostel thus far

Balance requires to be paid **(ACTION BD/DB)**

Food costs will be included in the £60 people have paid to join the trip

Contact hostel to see if more places available **(ACTION DB who will then email committee to decide if we take them)**

Social

Recurring social evening fortnightly 9pm as recurring FB event **(ACTION DJ)**

Transceiver pub crawl: Fri 24th Jan **(ACTION DJ)**

Nav and transceiver practice Ord Hill **(ACTION DJ)**

Training

10th Jan British Backcountry training day is fully booked

Negotiate a second BB training day date **(ACTION DJ - in progress)**

Winter mountaineering skills for ski tourers: Mark Chadwick will run a day for us - ideally a Saturday, or Sunday, when the group isn't running a trip **(ACTION DJ/DJ - in progress)**

Equipment

We will purchase an ice box tool **(ACTION BD/DF in liaison with Andy Ince)**

Finance

We will request a debit card for the club which will reside with the Treasurer. This is necessary for various online payments **(ACTION BD)**

Accessibility of committee and committee meetings to members

The committee will inform the membership of forthcoming committee meetings so that interested members may contact the committee (e.g. via the secretary) to raise any relevant matters and/or make suggestions/offers of assistance to the club or of services to club members. The committee undertakes to discuss anything raised either at the forthcoming meeting, if room within the agenda, or at a future committee meeting, and to feed back a response to the member. This will be further facilitated via the new website, phase 2 currently under development. If any member wishes to attend the meeting in order to facilitate further discussion on such a subject, or if they are interested in joining the committee, they are welcome to approach the committee (via the secretary or any of the other committee members) to see if this may be accommodated within the current meeting's agenda, or indeed at a future committee meeting. **(ACTION AA)**

Date of next meeting

7pm Weds 8th January 2020, venue TBC